

## Food Vendor Agreement

This Agreement is by and between a Food Vendor and the **Negro Leagues Baseball Museum**

EVENT NAME; HEART OF AMERICA HOT DOG FESTIVAL

Vendor/Applicant Name \_\_\_\_\_

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Cell/Business \_\_\_\_\_ E-mail Address \_\_\_\_\_

Food Vendor will:

- Pay a fee of **\$600.00** for the right to be an food vendor at the Heart of America Hot Dog Festival.
- Payment is due upon signing of this agreement, which must be completed by **FRIDAY, AUGUST 1, 2025**.
- Make check payable to the **NLBM**. All fees are non-refundable. This is a **Rain/Shine** event. No rain/weather re-funds will be granted.
- Provide a quality food product that is staffed by clean, professional and courteous personnel. Responsible for keeping immediate area clean.
- All food vendors must provide **Product Liability Insurance** for sale or distribution of any products (i.e. food, beverages etc.) at the event. Each vendor (an entity in the business of making a profit) must provide a certificate of insurance which provides for **\$100,000** and must name the Negro Leagues Baseball Museum as an Additional Insured.
- Inspectors from the Kansas City, MO Health Dept and the Kansas City MO Fire Dept will be on site to inspect the festival grounds and vendors. To meet inspection, you must have your truck in the designated place and ready for inspection by **1:00pm** on the day of the event. You can sell for as long as you wish during festival hours starting at 3:00pm. Your truck cannot be moved from the grounds until **10:30pm**.
- Vendors must bring their driver's license or State issued identification.
- Insure that **grease** and **abrasives** will not be disposed of on event property except in designated garbage dumpsters. Keep trash around immediate area clean and properly disposed.
- Agree to indemnify fully and hold harmless the **Negro Leagues Baseball Museum** employees and agents against all damage claims, liabilities and causes of action of every kind and nature.
- Responsible for collecting all of your sales, making cash change and reporting all applicable sales tax.
- Vendor and their employees shall use every measure to protect festival site from all damages. responsible for damage caused by him or her to buildings and grounds.

- Vendors are prohibited from selling any carbonated beverages or water at the event.
- Failure to meet requirements may lead to removal from the event and no refunds will be provided.
- All appropriate Fire Extinguisher equipment and No Smoking signs must be on site at your booth the entire time of the event.
- Please make all request for power needs at the time the contract is submitted. The festival will do its best to assist with power, but cannot guarantee access to generators. Vendors must provide their own electrical cords and must ensure that these cords are not shorter than 100 feet in total length (1-100' cord or 2 -50' cords), adequately rated (12 gauge for 20 amp outlet/10 gauge for 30 amp outlet) and UL approved for outdoor use. Frayed, spliced or damaged cords will not be allowed. Vendors are responsible for either taping or matting electrical cords. All such matting and/or taping is subject to inspection and approval by KCMO Fire Department who may require changes as necessary to meet safety standards.
- Vendors must limit themselves to one vehicle within the event site, unload the equipment/product and remove the vehicle prior to setup.
- Professional behavior and dress is required.

Negro Leagues Baseball Museum  
1616 East 18th Street  
Kansas City, Missouri 64108

THE VENDOR CERTIFIES THAT THE INFORMATION ON THE VENDOR CONTRACT IS A CORRECT. THE VENDOR UNDERSTANDS THAT FAILURE TO FOLLOW VENDOR PERMIT TERMS AS DESCRIBED AND STIPULATED HEREIN WILL RESULT IN INELIGIBILITY FOR THIS AND FUTURE EVENTS. THE VENDOR FURTHER AGREES TO ABIDE BY ALL TERMS OF THE VENDOR PERMIT FOR THIS EVENT AND TO HOLD HARMLESS AND INDEMNIFY THE NEGRO LEAGUES BASEBALL MUSEUM AGAINST ANY CLAIMS ARISING BY VIRTUE OF THEIR OCCUPANCY OF VENDOR SPACE AND PARTICIPATION IN THIS EVENT.

\_\_\_\_\_  
Vendor Signature Date Signed

\_\_\_\_\_  
Printed Vendor Name

\_\_\_\_\_  
Vendor Business Name (please print)

Please indicate your payment type and complete the necessary fields:

A. Check # \_\_\_\_\_ B. Money Order or Cashier's Check # \_\_\_\_\_

C. Credit Card (Indicate one): ☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Credit Card# \_\_\_\_\_ EXP DATE: \_\_\_\_/\_\_\_\_ CVC Code: \_\_\_\_\_

Billing Address (Including City, State, Zip): \_\_\_\_\_

Printed Name on Credit Card: \_\_\_\_\_ Billing Phone #: \_\_\_\_\_

I agree to these terms and authorize this charge to my credit card listed above. I understand that a receipt will be mailed to the address listed above upon approval of charge. Card Holder

Signature: \_\_\_\_\_

GENERAL RELEASE:

The undersigned, individually and/or on behalf of the Company/Organization does hereby discharge, release, indemnify and hold harmless The Negro Leagues Baseball Museum, its employees, agents and officers, and all other sponsoring organizations from any and all manner of actions, suit, damages or claims whatsoever arising from any loss or damage to the person or property of the undersigned and the undersigned's employees, volunteers, representatives or agents while in possession of Vendor space or participating in the Heart Of America Hot Dog Festival. I understand that my vendor fee shall not be refunded if all or part of the event is cancelled, including but not limited to inclement weather or acts of nature.

I HAVE READ ALL THE RULES PERTAINING TO THIS CONTRACT AND AGREE TO ABIDE BY THEM.

Signature of Vendor \_\_\_\_\_ Date \_\_\_\_\_

PLEASE CONTACT CATHIE MOSS AT THE NLBM AND RETURN COMPLETED CONTRACTS AND PAYMENTS TO OUR OFFICE:

NEGRO LEAGUES BASEBALL MUSEUM

1616 EAST 18<sup>TH</sup> STREET

KANSAS CITY, MO 64108

816-221-1920

[cmoss@nlbm.com](mailto:cmoss@nlbm.com)